



# KATHMANDU UNIVERSITY

Information System Management Section  
Dhulikhel, Kavre

## Domain / Hosting / IP Registration Form

Contact Information*			
Technical Contact Full Name			
Contact Number		Email Address	
Administrative Contact Full Name			
Contact Number		Email Address	
Association Details	School:		
	Department/Unit:		
	Club/Council:		
	Others:		

Service Information**	
Domain Name	
OS Platform (Version)	Linux:
	Windows:
	Others:
Features/Services (Provide specific details like URL, services used, ports used, etc.)	Http/Https:
	Databases:
	Mail/SMTP:
	S/FTP:
	SSH/Telnet:
	DNS:
	Ports:
	GUI/CLI:
Software Packages (Version)	Others:
	Apache/NGINX/IIS:
	PHP/DotNet:
	MySQL/PostgreSQL:
Online Operation	Others:
	Public Network
	Intranet Network
	Intranet with Public Port Forwarded

Resources Information**		
Resources	Minimum	Maximum
CPU Core (n)		
Memory (GB)		
Storage (GB)		
Network (n, with Mbps)		
Others:		

Hardware Information***	
Server Formfactor	Rack Mountable
	Tower Server
System Brand & Model No.	
MAC/Physical Addresses	

Power Consumption (Watts)	
Others:	

<b>Service Lifetime (End Date)**</b>	
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*\* Required      \*\* If Applicable      \*\*\* If Own hardware is to be used*

1. The applicant is responsible for the timely update and upgrade of related hardware or software packages.
2. The applicant is responsible for taking backups and monitoring the provided services.
3. ISMS is not responsible for any damages occurred due to Force Majeure events like natural calamities, fire, theft, hardware failures, database failures or hacks.
4. The applicant should provide administrator logins to the server and its services to ISMS.
5. The applicant should follow IT Policies and Guidelines provided by KU and Nepal Government.
6. The applicant is not allowed to use pirated OS, Software packages or Contents.
7. The applicant is not allowed to use the provided services for personal motives, defame others or cause damages.
8. Any illegal operations will be subject to KU's Rules & Regulations and Nepal Government's Law.
9. ISMS hold full right to,
  - a. Modification of application acceptance criteria
  - b. Selection of suitable domain name
  - c. Allocation of proper resources
  - d. Permit/Block provided services
  - e. Change Network/IP Addresses
  - f. Cancel Domain/Hosting Services
  - g. Shutdown Server/Services and remove online access as per security measures without prior notice
10. The applicant must submit a clear copy of his/her KU ID Card along with this application.

<b>Application By:</b>	<b>Approved By: (Dean/HoD/Coordinator)</b>
Signature:	Signature:
Name:	Name:
Date:	Date:

For ISMS Official Use Only (Do not fill this section)		
Domain Name:	IP Address:	
Network Switch/Port:	VLAN:	
Hardware ID:	Cloud ID:	
Allocated Resources:		
Services with Ports:		
Login Details		
Services	Username	Password
<b>Issued By:</b>	Name: Date:	Signature: