

Date: 15 April 2021

KATHMANDU UNIVERSITY

VACANCY ANNOUNCEMENT

Kathmandu University (KU) is an autonomous, not-for-profit institution of higher learning dedicated to maintaining high standards of academic excellence. Pursuing the mission of providing quality education for leadership, KU is in the forefront of knowledge industry in the field of science and technology, education, arts, management, medical sciences & law.

KU is looking for committed, competent, and qualified professional for **School of Management** who is willing to take up positions as follows on Contract Basis:

Position	Required Number	Area	Minimum Qualification Required
IT Foreman / Technician	One	School of Management	<ul style="list-style-type: none">• Master Degree in related technical subject with minimum second divisionOR• 4 years Bachelor Degree in related technical field with minimum second division + two years of experience in related technical subjectsOR• Three year Bachelor Degree (minimum second division) in related areas with three years of experience in related technical field Preference will be given to those with experiences on PHP script and MYSQL database design and customization

Job Responsibilities:

- Manage all the technology services that meet operational requirements of the School
- Maintain smooth operation of Moodle application
- Check computer lab and faculties' computer hardware and software to ensure functionality
- Serve as the IT liaison understand and interpret client needs and to collaborate across lines in meeting those needs
- Support in all IT and networking related works

**One should perform the tasks including, but not limited to above mentioned responsibilities; the responsibilities may differ according to the requirements.*



Requirements: Recent CV, attested copies of mark sheets and certificates of all academic degree qualifications/ transcripts, citizenship certificate, work and professional experience certificates (both existing and previous), and other credentials as applicable; Two recent PP size photographs should also be attached.

You are requested to download the application form and fill the form. The completed application form must be submitted along with necessary documents no later than **23 April 2021** to Kathmandu University, Dhulikhel, Kavre.

Salary and benefits will be as per the rule of the University.

Only shortlisted candidate will be contacted for the recruitment process.



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