

Kathmandu University
ISMS
Dhulikhel, Kavre-Nepal
E-mail Registration Form (Student)

Full Name: Corresponding email Address:
Level: Registration Number: Batch:
School of Department: Group:
Library Member Code: *all fields are compulsory

1. Email id will be assigned as firstname.lastname unless taken previously.
2. ISMS is not backing up an individual emails so Email users are responsible for backing up their individual messages and folders appropriate. (E.g. Outlook, thunderbird, pop account and third party software).
3. After the completion of the course, email will be automatically eliminated after one month without prior notice.
4. All rules and regulations of KU IT policy are strictly followed.

I agree with the above mentioned rules and regulations.

Signature:

Approved by: HoD/ Coordinator/ In-Charge

Name:

Date:

Signature:

For ISMS official Use Only.

Issued By:

Name:

Date:

.....@student.ku.edu.np