Checklist for Masters by Research Applications Submission (Meant to be for the applicants)

☐ Application fee payment voucher (NRs. 2000)
☐ Completed Application Form
☐ CVs of supervisors
☐ Signature of supervisors
☐ Commitment/Recommendation letter by the supervisor(s)
☐ Consent letter of the concerned Department regarding the availability of the supervisor
☐ Approval letter from the concerned institution (enrolment type – full time/part time mentioning the respective hours/days of release from work, financial arrangements – self financed, internal faculty development, other grants etc.).
☐ Copies of transcript or mark sheet giving a complete list of the subjects studied and results obtained.
☐ Copy of the citizenship certificate
☐ Two passport size photos
☐ Records of experience
☐ Brief synopsis of the Final year Project in the Bachelor’s Level (100 words)
☐ Copies of the publications, (if any).
☐ Concept Note/Proposal of Research